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January 2025

**Notice to Candidates and Party Chairs for the February 11, 2025
County Executive (Unexpired Term) Special Election**

This correspondence will serve to advise you that you or your representative may attend any or all of the Board of Elections activities described below.

Time(s)/Date(s) of Board Activities Recap:

1. **Public Inspection and Pre-Election Testing of Machines:** January 28, 2025 at 10:00 A.M.
(continuing daily as needed)
2. **Inspection of Sample Ballots:** January 23, 2025 at 11:00 A.M.
3. **Post-Election Audit for Election Day and Early Voting:** February 18, 2025 at 10:00 A.M.
(continuing daily as needed)
 - a. **Scanners Used to Count Absentee Ballots Prior to Election Day (Audit):**
February 14, 2025 at 11:00 A.M.
4. **Recanvass:** February 20, 2025 at 10:00 A.M. (continuing daily as needed)
5. **Rolling Canvass of Absentee, Accessible, Early Vote by Mail, Special, Federal and Military Ballots:**
Start: January 24, 2025 /End: February 25, 2025 at 11:00 A.M.
 - a. **Scanning of Canvassed Ballots Prior to Election Day:** January 31, 2025 and
February 10, 2025 at 11:00 A.M.
 - b. **Scanning of Canvassed Ballots Post Election Day:** February 12, 2025 at 11:00 A.M.
6. **Review Invalid Absentee, Accessible, Early Vote by Mail, Military, Special, Undeliverable and Defects Not Cured Timely:**
February 18, 2025 at 10:30 A.M.
7. **Canvass of Affidavits:** February 18, 2025 at 11:00 A.M.

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Board Activities Details:

1. Public Inspection and Pre-Election Testing of Machines:

NYS Election Law §§7-128(3), 7-207 & NYCRR §6210.2(d) (e)

You will have an opportunity to inspect voting machines and ballot marking devices to be used in the upcoming **February Special Election** and view the conduct of the logic and accuracy testing required to be performed on such voting machines and systems.

The inspection and pre-election testing will take place on **January 28, 2025 at 10:00 A.M.** and will take place at **450 Saw Mill River Road, Ardsley, NY 10502**, where the county test decks will be run and machines may be viewed. Pre-election testing will continue daily, commencing at **10:00 A.M.**, until all pre-election testing has been completed.

2. Inspection of Sample Ballots:

NYS Election Law §7-128(2)

You will have an opportunity to inspect the ballots to be used in the **February Special Election**.

This ballot inspection will occur on **January 23, 2025 at 11:00 A.M.** and will take place at **25 Quarropas Street, White Plains, NY 10601**, where the ballots may be viewed.

3. Post-Election Audit for Election Day and Early Voting:

NYS Election Law §9-211 & NYCRR §6210.18

The post-election audit of randomly selected voting machines will begin on **February 18, 2025 at 10:00 A.M.** and will take place at **450 Saw Mill River Road, Ardsley, NY 10502**, where the county audit will occur. This audit will continue daily, with **6-8** teams conducting the audit, commencing at **10:00 A.M.**, until all selected voting machines have been audited.

The drawing, which will randomly select the voting machines that must be audited, will take place on **February 18, 2025 at 10:00 A.M.** and will occur at **450 Saw Mill River Road, Ardsley, NY 10502**, where the county drawing will occur. The audit shall commence on the same day as the random manual selection process.

a. Scanners Used to Count Absentee/Early Vote by Mail Ballots Prior to Election Day (Audit):

NYS Election Law §9-211(2)

The scanner(s) will be audited from three percent of Election Districts within three days after any Election Day (Early Canvassed Ballots). This audit will take place on **February 14, 2025 at 11:00 A.M.** and will occur at **25 Quarropas Street, White Plains, NY 10601**.

4. Recanvass:

NYS Election Law §9-208

The recanvass of all voting machines will begin on **February 20, 2025 at 10:00 A.M.**, and will take place at **450 Saw Mill River Road, Ardsley, NY 10502** where the county recanvass will occur. This recanvass of these ballots will continue daily, with **8-10** teams conducting the recanvass, commencing at **10:00 A.M.**, until all voting machines have been recanvassed.

5. Rolling Canvass of Absentee, Accessible, Early Vote by Mail, Special, Federal and Military Ballots:

NYS Election Law §9-209(1) (2)

The rolling canvass of absentee, special and military ballots will begin within 4 days of receipt. The canvass starting date is on **January 24, 2025** and will take place at **25 Quarropas Street, White**

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Plains, NY 10601. The canvass of these ballots will continue **Tuesdays and Fridays**. There will be **2-4** teams conducting the canvass, **commencing at 11:00 A.M.**, until all ballots have been canvassed.

On or after Election Day, the canvass will be conducted within one day of receipt. The canvass shall end no later than **February 25, 2025 at 11:00 A.M.** and will take place at **25 Quarropas Street, White Plains, NY 10601.**

a. **Scanning of Canvassed Ballots Prior to Election Day:**

NYS Election Law §9-209(6) (b) (c)

Ballots canvassed during this time period will be scanned on **January 31, 2025 at 11:00 A.M.** Absentee ballots received after this date will continue to be canvassed **Tuesdays and Fridays**, and those ballots will be scanned after the close of polls on the last day of early voting will be scanned on **February 10, 2025 at 11:00 A.M.**

b. **Scanning of Canvassed Ballots Post Election Day:**

NYS Election Law §9-209(6) (b) (iii)

The scanning of ballots canvassed after Election Day will continue **February 12, 2025 at 11:00 A.M.** and will take place at **25 Quarropas Street, White Plains, NY 10601.**

6. **Review Invalid Absentee, Accessible, Early Vote by Mail, Military, Special, Undeliverable and Defects Not Cured Timely:**

NYS Election Law §9-209(8) (a)

Within four business days after Election Day, the county will review the Absentee, Military and Special Ballots found to be invalid, undeliverable or containing defects that have not been timely cured. This review will take place on **February 18, 2025 at 10:30 A.M.** and will occur at **25 Quarropas Street, White Plains, NY 10601.**

7. **Canvass and Casting of Affidavits:**

NYS Election Law §9-209(7) (a)

The county will canvass the Affidavits four business days after Election Day. This canvass will take place on **February 18, 2025 at 11:00 A.M.** and will occur at **25 Quarropas Street, White Plains, NY 10601.**

8. **Manual Recount:**

NYS Election Law §9-208(4)

Following the completion of the canvass of all ballots, the Board of Elections will conduct a full manual recount of all ballots for a particular contest if the margin of victory is twenty votes or less or 0.5% or less. You will receive notice by mail of the date, time and processes for the manual recount should the office you are running for fall into this category.

Please call Commissioner Nelson's office at 914-995-5706 or Commissioner Colety's office at 914-995-5704 if you have any questions.



Tajjian M. Nelson
Commissioner



Douglas A. Colety
Commissioner

TMN/DAC: tms